



**PIQUETTE & HOWARD
ELECTRIC SERVICE, Inc.**

CRANE & HOIST DIVISION

222 Plaistow Road, NH 03865

Ph. 603-382-3182 - Fax 603-382-3582

SAMPLE

SAMPLE REPORT

Acme Company

**1 Boston Road
Lawrence, MA 01841**

**Crane & Hoist Inspection Report
August 2015**

Crane & Hoist Inspection Report

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Piquette & Howard Electric Service, Inc.

222 Plaistow Road • Plaistow, NH 03865

Phone: 603-382-3182 • Fax: 603-382-3582

www.phelectric.net

March 2015

Mr. John Doe
Acme Company
1 Boston Road
Lawrence, MA 01841

Dear Mr. Doe,

As a result of our recent inspections, we found the following deficiencies. We are pleased to offer you this quotation on the material and labor that are necessary to bring your equipment up to safe and efficient working levels.

Item #1 – IR #0008A Main Engine Room

BECH Bridge S/N 351295 C-M Hoist L-1965 KM

- A. Replace push button enclosure (1)
- B. Replace push button boots (8)
- C. Replace push button labels

Item #2. - IR#0004B Maintenance Rack

Ratcliff S/N K1574

- A. Replace safety latch (ordered 02-10-04) (2)
- B. Provide spare latches (6)

Materials: _____ \$ 325.00

Labor: _____ \$ 680.00

Travel: _____ \$ 100.00

Total: _____ \$1,105.00

This work is to be performed in a timely manner upon procurement of necessary materials from vendors. Lead time on material is **7 – 10 Days**.

The aforementioned pricing reflects the issuance of one purchase order to perform the entire work scope. If you choose to change the work scope, a revised quotation will follow to accommodate the changes.

All work to be performed during normal working hours, in a reasonably clear area, by our own licensed electricians and servicemen.

This price does not include a manlift/forklift to perform the repairs. If a manlift/forklift is required and not available on site, we will provide one to be billed at an additional cost. Freight will be billed at cost.

Piquette and Howard reserves the right to determine whether or not a customer-supplied manlift is adequate to perform the work scope. This insures safe and efficient working conditions.

The price quoted is firm for thirty (30) days and does not reflect sales taxes. If the project is tax exempt, a tax exempt certificate must accompany and purchase order. If the tax is applicable, it will be added to and made part of the contract amount.

Terms are net thirty (30) days; subject to credit approval.

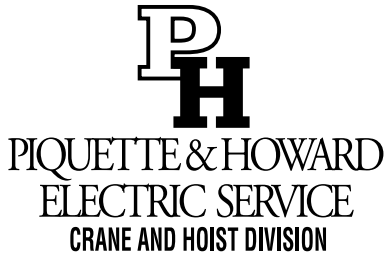
If you should have any questions or require additional information, please do not hesitate to contact us.

Regards,

Dale Purdy
Service Manager/Crane and Hoist Division

SAMPLE





IR #

A

222 Plaistow Road
Plaistow, NH 03865
Tel: (603) 382-3182
Fax: (603) 382-3582

OVERHEAD CRANES
CRANE INSPECTION AND CHECKLIST
MEETS ANSI B30-2.0
AND
O.S.H.A. SECTION 1910.179

CRANE IDENTIFICATION

COMPANY NAME		DATE	
STREET ADDRESS		JOB #	P.O. #
CITY/TOWN	STATE	ZIP	
CONTACT PERSON		PHONE #	
MANUFACTURER	LOCATION	CUST. I.D. #	
CAPACITY: MAIN HOIST	CAPACITY: AUXILIARY HOIST	CAPACITY: BRIDGE	
SPAN	BRIDGE TYPE: <input type="checkbox"/> TOP RUNNING <input type="checkbox"/> UNDERHUNG <input type="checkbox"/> GANTRY	HOIST TYPE: <input type="checkbox"/> TOP RUNNING <input type="checkbox"/> UNDERHUNG	
SERIAL NUMBER / BRIDGE	SERIAL NUMBER / M/H	SERIAL NUMBER / A/H	
POWER SUPPLY: A.C. VOLTS	D.C. VOLTS	CONTROL VOLTAGE	LIFT
ACCESS TO EQUIPMENT		LOAD TEST	MPT

☐ Copy of Report Issued ☐ Equipment left in Service ☐ Removed from service, locked out and tagged out, owner assumed responsibility

COMMENTS: _____

DATE: _____
Piquette & Howard Serviceman (Signature)

DATE: _____
CUSTOMER ACCEPTANCE (Signature)

DATE: _____
Piquette & Howard Serviceman (Print)

DATE: _____
CUSTOMER (Print)



PIQUETTE & HOWARD
ELECTRIC SERVICE
CRANE AND HOIST DIVISION

IR #

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HAND CHAIN FALL INSPECTION REPORTS

CUSTOMER		DATE	CUSTOMER P.O.		JOB NUMBER
ADDRESS		CITY	STATE	ZIP	
CONTACT	MANUFACTURER	MODEL NO.	SERIAL NO.	CUSTOMER I.D. NO.	
LOCATION		ACCESS	CAPACITY	LIFT	
MOUNTING		LOAD TEST	MPT	CNTRL VOLT.	VOLTAGE PHASE

DESCRIPTION	GOOD	DEFECTIVE	COMMENTS
Hand Wheel Cover			
Hand Wheel			
Hand Chain			
Ratchet			
Brake Disc			
Pawl			
Pawl Spring			
Drive Spindle			
Gear Cover			
Gears			
Load Wheel			
Load Chain			
Chain Guides			
Dead End Stud & Link			
Load Wheel Gantry			
Load Hook			
Top Hook Safety Latch			
Lubrication			
Trolley			
Trolley lugs			
Capacity Markings			

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COMMENTS: _____

DATE: _____
Piquette & Howard Serviceman (Signature)

DATE: _____
CUSTOMER ACCEPTANCE (Signature)

DATE: _____
Piquette & Howard Serviceman (Print)

DATE: _____
CUSTOMER (Print)



PIQUETTE & HOWARD
ELECTRIC SERVICE
CRANE AND HOIST DIVISION

IR #

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Plaistow, NH 03865
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Fax: (603) 382-3582

ELECTRIC CHAIN HOIST INSPECTION REPORTS

CUSTOMER		DATE	CUSTOMER P.O.	JOB NUMBER		
ADDRESS		CITY	STATE	ZIP		
CONTACT	MANUFACTURER	MODEL NO.	SERIAL NO.	CUSTOMER I.D. NO.		
LOCATION		ACCESS	CAPACITY	LIFT		
MOUNTING		LOAD TEST	MPT	CNTRL VOLT.	VOLTAGE	PHASE

DESCRIPTION	GOOD	DEFECTIVE	COMMENTS
Chain			
Chain guide/Container			
Lift wheel			
Load wheel			
Load hook/Block			
Top hook – Lug			
Safety latch			
Hoist elec. brake			
Hoist load brake			
Transformer			
Paddle limit clutch			
Geared limit			
Centrifical switch			
Capacitors			
Contactors			
Contact tips			
Hoist motor			
Collectors			
Power cord			
Cord reel			
Pendant cord			
Pushbutton: type			
Gear case			
Trolley motor			
Trolley control			
Trolley brake			
Trolley wheels			
Trolley lugs			
Bridge motor Jib			
Bridge control Bracing			
Bridge brake Capacity			
Bridge wheels			

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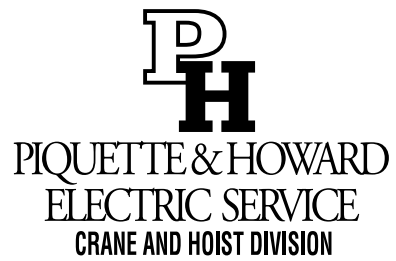
COMMENTS:

DATE: _____
Piquette & Howard Serviceman (Signature)

DATE: _____
CUSTOMER ACCEPTANCE (Signature)

DATE: _____
Piquette & Howard Serviceman (Print)

DATE: _____
CUSTOMER (Print)



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CS #

COMPANY NAME _____
ADDRESS _____
CITY & STATE _____
CONTACT _____
SURVEY BY _____
DATE _____
JOB# _____ P.O. _____

CHAIN/SLING INSPECTION SHEET											
LOCATION	MANUFACTURER	SERIAL NO.	TYPE	SIZE	REACH	CONDITION					COMMENTS
						O.K.	Removed from service	Hook Opening	Missing Tag(s)	MPT	
1											
2											
3											
4											
5											
6											
7											
8											
9											

Customer Signature _____

Serviceman Signature _____

Customer Print Name _____



PIQUETTE & HOWARD
ELECTRIC SERVICE
CRANE AND HOIST DIVISION

IR #

D

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ELECTRIC CABLE HOIST INSPECTION REPORTS

CUSTOMER		DATE	CUSTOMER P.O.		JOB NUMBER
ADDRESS		CITY	STATE	ZIP	
CONTACT	MANUFACTURER	MODEL NO.	SERIAL NO.	CUSTOMER I.D. NO.	
LOCATION		ACCESS	CAPACITY	LIFT	
MOUNTING		LOAD TEST	MPT	CNTRL VOLT.	VOLTAGE PHASE

DESCRIPTION	GOOD	DEFECTIVE	COMMENTS
Load Cable			
Rope Guide			
Drum			
Sheave			
Load Hook			
Safety Latch			
Hoist Electric Brake			
Hoist Mechanical Brake			
Transformer			
Paddle Limit			
Geared Limit			
Centrifical Switch VFD Drive			
Capacitors			
Contact Tips			
Hoist Motor			
Collectors			
Power Cord			
Cord Reel			
Pendant Cord Trans Case			
Pushbutton type Radio			
Gear Case			
Trolley Motor Tractor Drv.			
Trolley Control Tractor Drv.			
Trolley Brake Tractor Gear Box			
Trolley Wheels			
Trolley lugs			
Bridge Motor Monorail			
Bridge Control Elec. Switch			
Bridge Brake Manual Switch			
Bridge Wheels Cap/Warning tags			

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COMMENTS: _____

DATE: _____
Piquette & Howard Serviceman (Signature)

DATE: _____
CUSTOMER ACCEPTANCE (Signature)

DATE: _____
Piquette & Howard Serviceman (Print)

DATE: _____
CUSTOMER (Print)



E

[illegible]

59 Ames Street
Lawrence, Massachusetts 01841
Tel: (978) 685-6145
Fax: (978) 685-7936

CHARGING BUCKET

CUSTOMER					DATE		CUSTOMER P.O.			JOB NUMBER			
ADDRESS					CITY		STATE			ZIP			
CONTACT			MANUFACTURER		MODEL NO.			SERIAL NO.			CUSTOMER I.D. NO.		
LOCATION					ACCESS			CAPACITY			LIFT		
MOUNTING				LOAD TEST			MPT		CONTROL VOLT.		VOLTAGE		PHASE

[illegible]

☐ Copy of Report Issued ☐ Equipment left in Service ☐ Removed from service, locked out and tagged out, owner assumed responsibility

COMMENTS:

[illegible]

DATE: _____

Piquette & Howard Serviceman (Signature) _____

DATE: _____

CUSTOMER ACCEPTANCE (Signature) _____

DATE: _____

Piquette & Howard Serviceman (Print) _____

DATE: _____

CUSTOMER (Print) _____



PIQUETTE & HOWARD
ELECTRIC SERVICE
CRANE AND HOIST DIVISION

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Plaistow, NH 03865
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PNEUMATIC CHAIN HOIST

CUSTOMER		DATE	CUSTOMER P.O.	JOB NUMBER
ADDRESS		CITY	STATE	ZIP
CONTACT	MANUFACTURER	MODEL NO.	SERIAL NO.	CUSTOMER I.D. NO.
LOCATION		ACCESS	CAPACITY	LIFT
MOUNTING		LOAD TEST	MPT	PNEUMATIC

DESCRIPTION	GOOD	DEFECTIVE	COMMENTS
Load Chain			
Chain Guide/Container			
Lift Wheel/Load Wheel			
Load Hook/Block			
Top Hook/Lug			
Latches			
Hoist Brake			
Paddle Limit/Valve Body			
Hoist Air Motor			
Air Hose/Festoon			
Regulator/Oiler			
Air Shutoff/Disconnect			
Pendant/Rope Control			
Gearcase			
Trolley Wheels/Frame			
Runway/Splices			
End Trucks/Bridge Wheels			
Endstops			
Hangers, Support Structure			
Capacity/Warning Tag			
Bracing			
Jib Base/Mast/Boom			
Head Rollers/Stops/Hinges			
Base/Anchors			
Monorail/Hanger Supports			

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COMMENTS: _____

DATE: _____
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DATE: _____
CUSTOMER ACCEPTANCE (Signature)

DATE: _____
Piquette & Howard Serviceman (Print)

DATE: _____
CUSTOMER (Print)